

# A day in the life of a Financial Analyst

8:00 am

Hillary begins her day in Excel looking at the latest COGS estimates for a new product. She uses Copilot to filter the data to get the view she wants.



Copilot in Excel

**Sort the data** by product feature and then filter out the Priority 2 features.

9:30 am

She later meets with her manager and IT to discuss reporting requirements updates from the sales organization. She asks Copilot to summarize the requirements.



Copilot in Teams

**Summarize the meeting** and be sure to list all the reporting requirements that were mentioned.

10:00 am

Hillary finally gets to her main project for the day and reviews the due diligence information on a potential acquisition target. She asks Copilot to create a summary.



Copilot

**Summarize the information in** [Fabrikam financial data](#), [Fabrikam operations analysis](#), [Fabrikam integration plan](#).

**Hillary**  
is a Financial  
Analyst at  
Contoso



4:00 pm

Hillary heads back into Excel to update the acquisition numbers with the latest what-if scenarios and create some charts to go into the business planning presentation.



Copilot in Excel

**What is the impact of** doubling the IT integration budget on the revenue per month?

2:00 pm

Hillary needs to catch up on a chat she started in the morning. She asks Copilot to summarize the thread.



Copilot in Teams

**Summarize this thread** calling out where my name was mentioned and any action items for me.

11:00 am

After creating an overview of the acquisition in Word, she asks Copilot to turn the document into a presentation for the business development team.



Copilot in PowerPoint

**Create a presentation from** [Word document link to Fabrikam acquisition overview.docx]

